

**From:** [Vice Provost for Research](#)

**Sent:** Tuesday, May 11, 2021 4:04 PM

**Subject:** Update on NIH Requirements

**Importance:** High

Dear Colleagues,

In response to concerns raised by the academic community, NIH is deferring implementation of its new Other Support and Biosketch formats and the other new requirements imposed in Notice [NOT-OD-21-073](#) which was issued on March 12. The changes will now **go into effect on January 25, 2022** instead of May 25, 2021.

You still must disclose ***all*** Other Support as described in that Notice and in Notice [NOT-OD-19-114](#) in your just-in-time submissions and RPPRs. And you should contact OGC if you have any previously undisclosed other support.

You will not be *required* to do the following until January 2022, although we recommend consider starting to use the new template forms and collecting copies of all contracts, agreements and MOUs with foreign entities in order to become accustomed to using the forms and to afford you time to consult with the Office of General Counsel, Sponsored Research and Research Compliance.

The forms can be found on these websites:

<https://grants.nih.gov/grants/forms/othersupport.htm>

<https://grants.nih.gov/grants/forms/biosketch.htm>

Beginning January 25, 2022 you must:

**OTHER SUPPORT:**

- Use the new template format.
- For your Other Support submissions that include foreign activities and resources, you are required to submit copies of contracts, grants or any other agreement specific to any of your foreign appointments and/or employment with a foreign institution as supporting documentation. If they are not in English, you must provide translated copies. If you have any such documents, you should gather them and Caltech will assist you with obtaining translations.
- Provide immediate notification of previously undisclosed Other Support. Please review your prior submissions on open NIH grants to ensure that all Other Support as described above was included.
- Certify to the accuracy of the information submitted electronically by signing your respective Other Support forms. It is believed that the signature process will be “built into” the NIH submission process through ScienCV this fall.

**BIOSKETCH:**

- Use the new biosketch template format.

If you have any questions, please contact David Mayo or Grace Fisher-Adams.

Sincerely,  
Kaushik